

MARSH AND MICKLEFIELD BIG LOCAL  
TEAM MEETING

Notes from meeting of the

10 April 2020 – 12.00 noon  
Online Zoom

**Our Values: Responsive – Proactive – Organised – Involved – Responsible – Communicative –  
Ambassadors**

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| 1 | <p><b>Acknowledgements and general catch up.</b><br/>Present: Maddy Howe (chair), Matt Knight, Eric Meek, John Shaw, Lisa Meaney, Vicky Baptiste, Annie Baughan, Carol Rickwood<br/>Apologies: Riaz,</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2 | <p><b>Notes of previous meeting</b><br/>No comments – minutes accepted.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 3 | <p>Quick update of where we are:-</p> <p>Maddy gave an overview of activities to do with Local Trust &amp; Covid-19 where there appeared to be a focus on cooking and growing and reminded everyone that the benefit of the extra funding can be extended to other areas outside M&amp;M. She was keeping in touch with the team re comms, Mayfly etc., and was pleased to see Matt and that he said he felt more like getting involved. Helen was not able to join the meeting.</p> <p><b>Comms update.</b><br/>Lisa commented that previous funding Sept – March had been closed off. Lisa also having regular meetings with the staff team on essential funding and gave an overview of Hill activities in response to Covid-19. Other partners include Michael Brown and Rebecca who is updating while Matt ill. Pleased to have Rebecca on board to cover FB and social media and she now feels part of the team and has come up with some good ideas.</p> <p><b>Website</b><br/>Vicky - updates every day, have created a good routine and pulling all resources together.</p> |
| 4 | <p><b>Hills</b><br/>Big challenge with moving from a café to a take-away/delivery service and managing distancing challenges and setting up a new website to enable orders and payments. Staff having to adjust to bulk cooking and handling a new way of working. This all done in a week. They now had 25 volunteers with 90 deliveries last week. Next week will be expanding and reframing to include prescription collection.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 5 | <p>Ideas for what we might do in respect of new funding.</p> <ul style="list-style-type: none"><li>• <b>Kids home activities e.g. crafting bags</b><br/>No response from the FB page as to what parents would like for their children. Resources for this had been found online and discussion ensued on what is needed and could safely be distributed. Annie said she had bought some stationery at Tesco with bags and there was a suggestion that bags with craft/stationery items could be hung on fences (outside schools, WMC etc). A risk assessment on various aspects of this idea needed to be done. It was decided to give more thought on this and to contact Ash Hill for more specifics on needs.</li></ul>                                                                                                                                                                                                                                                                                                                                                           |

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|    | <ul style="list-style-type: none"> <li>• <b>Support for Micklefield Community Tutoring (see email from Noor)</b><br/>Noor's needs were for a printer, paper and ink if producing educational resources. Vicky suggested getting support by local businesses and agreed to get in touch with a printer she uses.<br/>There was further discussion around logistics and how packs of educational materials could be printed or bought and distributed. It was agreed schools should be contacted and then to go back to Noor.</li> <li>• <b>Radio advertising of schemes/activities that benefit our residents (eg the Food Bank) on Wycombe Sound</b><br/>After some discussion it was agreed to get more information but in principle will look at it.</li> </ul> |
| 6  | <p><b>5 YEAR PLAN moving forward taking into account Covid-19</b></p> <p>Lisa asked for direction on whether or not to continue with the involving the community in the 5 yr plan and important pieces of work that were pending i.e the proposal for collective fundraising support for the key local organisations.<br/>The partnership advised that Lisa should put these issues on hold and concentrate on the here and now.</p>                                                                                                                                                                                                                                                                                                                              |
| 11 | <p><b>Updates would be by email and date of next meeting to be decided later</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 12 | <p><b>Close of meeting</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |